



April 12, 2010

Dear Members,

Membership fee invoice for the year ending March 31, 2011 have now been issued. A schedule of fees by membership category, information on payment of fees and a 10-year fee history are also available at [www.icanl.ca](http://www.icanl.ca). **If you have not received your package by Friday April 23, 2010 please contact Karen Harnum at [kharnum@icanl.ca](mailto:kharnum@icanl.ca).**

**NOTE: Fee packages were mailed to the most recent address on file. If your mailing address has recently changed and you did not notify CA Newfoundland and Labrador then your fee package may have been sent to your old address. Please check this before requesting a new fee package.**

As you will notice from the fee schedule, the ICANL Membership Fee for 2010-11 is increasing by \$15 to \$590. The fee increase this year will be used primarily to fund cost of living increases. In terms of how your fees are spent, outside of normal operating expenditures, the most significant cost to the Institute is the undertaking of self-regulatory activities and the provision of member services. These activities include professional conduct, professional development and practice inspection. These activities ensure that CAs in this province continue to meet the highest standards and that the Institute fulfils its mandate of ensuring public protection. As well, in 2009-10 the Board renewed the Institute's commitment to the national CA branding campaign. Investment in the promotion of the CA brand will ensure that Chartered Accountants continue to be recognized as the pre-eminent professional accountants in the province of Newfoundland and Labrador.

Members in public practice residing in Newfoundland and Labrador will continue to pay a special assessment of \$125 to assist in the funding of disciplinary matters. This is the third year of a three-year commitment which the ICANL Board will be reviewing in 2010-11.

In addition to regular membership fees, the Institute will continue our ongoing support of Memorial University as we enter the second year of our 10 year commitment to the CA Education Foundation (CAEFN). All members who pay the full ICANL fee (\$590) will be assessed a \$50 contribution to fund a portion of the CAEFN's annual donation to Memorial University's Faculty of Business Administration.

**The following forms must be completed and returned to ICANL by June 1, 2010:**

- Database Update (**a personalized copy is enclosed in your fee package**)
- Office Practice Inspection Committee Information Request (**a copy is in your fee package but can be downloaded from <http://www.icanl.ca/member-services/downloadable-forms/index.aspx>**)



I would also like to take this opportunity to invite you to participate in your Institute for the coming year. A **Volunteer Service Request** is included with the fee package mailing or can be obtained from <http://www.icanl.ca/member-services/downloadable-forms/index.aspx>. As well, a **Call for Nominations** to serve on the Board of the Institute was recently posted to the website at [www.icanl.ca](http://www.icanl.ca). Alternately, copies can be obtained from the CA Newfoundland and Labrador office.

**Please note that members wishing to resign from membership must notify the Institute in writing and return their membership certificate before May 1, 2010 in order to resign as a member in good standing.**

Members are required to pay the annual membership fee in order to maintain the CA designation. Certain circumstances may exist, however, where a member may not be required to pay all or a portion of the annual membership fee. If you are retired, attending university on a full-time basis, out of the workforce raising a family, or experiencing medical or financial difficulty, please see our website at <http://www.icanl.ca/member-services/downloadable-forms/index.aspx> for copies of all required waiver forms.

**Requests for deferrals/waivers must be received at the Institute office prior to May 10, 2010.**

Sincerely,

A handwritten signature in cursive script that reads "Tashia E. Batstone".

Tashia E. Batstone, MBA, CA  
Chief Executive Officer